

FRANKLIN COUNTY SCHOOL BOARD
Regular School Board Meeting

November 10, 2011 - 4:00 p.m. - Willie Speed School Board Room

The Regular School Board Meeting was held on the above date with the following members present: Chairman Jimmy Gander, Ms. Teresa Ann Martin, Mr. David Hinton, Mr. George Thompson and Mr. Carlton Whaley. Also present were Nina Marks, Superintendent and Barbara Sanders, Board Attorney.

1 CALL TO ORDER/APPROVE AGENDA

The meeting was called to order by Chairman Jimmy Gander.

Chairman Gander called for a motion on an updated agenda. Mr. Whaley moved to accept, second by Mr. Thompson. The motion carried unanimously.

2 INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Carlton Whaley gave the invocation, followed by the pledge to the flag.

3 REPORTS/INFORMATION ITEMS

- A. Nina Marks, Superintendent
 - 1. Construction Updates
- B. Barbara Sanders, FCSB Attorney
- C. Board members
 - 1. Mr. Carl Whaley
 - a. Fueling Station

Chairman Gander acknowledged the contribution to our nation's freedoms by the sacrifice of America's military veterans.

Superintendent Marks added that the Florida Veterans Program which allows veterans of WW2, Korean and Viet Nam Wars, who joined the service before completing high school, may now receive a diploma sponsored by Florida Department of Education in collaboration with the Department of Veteran Affairs.

Superintendent Marks gave a comparison report on the number of parent/teacher meetings. She stated that in November of 2010 there were 213 conferences whereas in October of 2011 there were 324 parent conferences thereby indicating parents are becoming more involved.

Mr. Aaron Boyette, PSBI, gave a progress report on the Multipurpose Building.

The air conditioning equipment delivery is delayed and will impact the completion date of construction. The proposed date for delivery from Carrier Corporation is January 12. Mr. Boyette indicated that PSBI is applying pressure on Carrier to improve the date.

Mr. Boyette updated the Board about the Bayside Environmental Lab and Ms. Sanders had the GMP for the project for Mr. Gander's signature.

Attorney Sanders presented a Resolution for a Referendum and advised the Board they had a draft of it at their seats.

Ms. Sanders stated that she did not have the date of the special election yet, so she would have to fill it in later. She further advised that actually the presented draft had a typo, referencing a statute number and she would fix the typo. She also advised the Board that they had already approved this and Ms. Marks had already gone to the County Commission. Attorney Sanders would finalize the document and bring it to Mr. Gander for his signature.

Mr. Whaley discussed wanting to move forward with a fueling station. He reported that Ms. Marks had been working on it and it would save \$7000 annually for the fuel it takes to drive the buses to the refueling station in Apalachicola which is a thirty mile trip extra per bus for refueling.

A recording of the entire preceding is available, upon request, for a fee.

Mr. Whaley remarked that Superintendent Marks had been working with an environmental specialist looking at the property on highway 65. Mr. Whaley endorsed it as a good thing to move the fueling station.

Chairman Gander had spoken to Mr. Mike Malone, Maintenance Foreman, earlier and given him a lot of preliminary things to do as preparation for getting started on this project.

Chairman Gander was concerned about an amount for Johnson Peterson Architects listed on Mr. Carroll's Capital Projects report for \$130,666. Ms. Marks would ask Mr. Carroll to give the Board a breakdown on that amount.

Chairman Gander had a meeting with Mr. Jim Waddell and Mr. Waddell indicated that for about \$12,000 he could put the location were the Board wanted it by rearranging the spray field and he could get the permit on the spray field extended for five or seven years.

Ms. Marks advised the Board that **Mr. Waddell needed permission** from the Board to act on their behalf when he goes to speak to DEP.

Mr. Whaley made a motion to give that permission to Mr. Waddell, second by Mr. Hinton. The motion carried unanimously.

Mr. Thompson and Mr. Hinton had nothing to report.

Ms. Martin discussed Veteran's Day being a student holiday 2012-2013, and the status of student badges.

Mr. Al London, Dean, FCS, advised Ms. Martin that pictures were being collected for the student badges.

Mr. Gander stated, for the record, he would not vote for a calendar that does not allow students to be out for Veteran's Day Holiday.

Mr. Gander requested a policy be approved for Out of State Travel and No Solicitation of Funds except for prior approval of the Board.

Attorney Sanders would have policies to Superintendent Marks for December meeting. Attorney Sanders would do a proposal for solicitation of funds.

4 ENTERTAIN BUSINESS OR PRESENTATIONS FROM VISITORS

Ms. Cathy Woods, ESE Teacher, invited the Board to a Veteran's Day Program give by PreK.

5 ITEMS ON THE TABLE

- A. FCSB Policies - (Hinton/Whaley) (See Previous Agendas for Full Document)
- B. Franklin County School District Organization Plan 2011-2012 (Thompson/Hinton)
(See Previous Agendas for Full Document)

The Items remained on the table.

6 Minutes Approval

- A. 10/06/11 FCSB Regular Meeting
- B. 10/17/11 FCSB Special Meeting

Ms. Martin moved to approve the minutes, second by Mr. Hinton. The motion carried unanimously.

7 Student Travel

- A. Fourth Grade Class St. Augustine Trip - May 29, 30, 31, 2012 (Barber, Oehlert)
- B. Franklin County Varsity Softball Team Preseason Classic - February 3, 4, 5, 2012
(L. Sweat/Oehlert)

Mr. Whaley moved to approve item #7 A & B, second by Ms. Martin. The motion carried unanimously.

A recording of the entire preceding is available, upon request, for a fee.

8 Travel Requests

- A. Jaime Duhart, Florida AP One Day Workshop
- B. Terry Hilton/April Dalton, Power Buying Group Division Meeting
- C. Kris Bray, PAEC Reading Coordinators/Coaches Meeting
- D. Priscilla Tucker, Florida Learns STEM Scholars
- E. Priscilla Tucker, STEM Summit
- F. Roderick Robinson, PERT Train the Trainer
- G. Roderick Robinson, GCSC High School Guidance Counselor Breakfast
- H. Roderick Robinson, FERPA, Bullying and Smorgasbord of Legal Issues for
Guidance Counselors
- I. ***Diane Dodd, Sharon Boatwright, Rosa Tolliver - Calendar Year-end Workshop
- J. ***Kris Bray, Lisa Sweat - ESE Behavior Management and Discipline
- K. (Added) Jeanette Malone, Special Programs & Procedures Manual Update
- L. (Added) Nick O'Grady, Race to the Top, Observation for the District
- M. (Added) Karl Lester, Florida Music Educators Association Mr. Whaley moved to approve Franklin

Ms. Martin move to approve item# 8, second by Mr. Thompson.

There was discussion of developing a travel budget to be passed on to the school and allow the school to used at will.

The Board directed Superintendent Marks to draft a resolution to the Department of Education requesting conferences be on weekends and summers.

There was discussion about Mr. Lester's travel request.

Mr. Lester's request had included travel for students listed on it.

Superintendent Marks asked Mr. Lester to break his request into two parts. Mr. Thompson and Mr. Whaley wanted Mr. Lester to drive a district vehicle. Mr. Lester stated that he had rather decline travel and drive his own vehicle. The chaperone would drive a district vehicle to transport herself and students.

Mr. Gander concluded that the student part of the travel request would be covered by fund raising and the Board would reimburse Mr. Lester.

Mr. Gander stated that the travel be approved for Mr. Lester and the Board supply transportation vehicle for the children and Mr. Lester will forgo the cost of transportation.

The motion carried unanimously.

9 Plans

- A. Humana CompBenefits Vision Care Rate Change (R. Carroll)
- B. FCSB 2011-2012 Guidance Plan (N. O'Grady)
- C. FCSB 2011-2012 Parent Information Handbook (N. O'Grady)
- D. 2011-2012 Adult and Post Secondary School Fees (N. O'Grady)
- E. ***Implementation of School Board Credit Card (R. Carroll)
- F. ***Insurance Committee (R. Carroll)
Barbara Bloodworth, Debbie Childress, Roy Carroll, Shannon Venable

Mr. Whaley moved to approve item #9 A-F, second by Ms. Martin.

Attorney Sanders advised the Board of their liability as pertained to the School Board Credit Card.

The motion carried unanimously.

A recording of the entire preceding is available, upon request, for a fee.

10 Reports

- A. Franklin County District School Board School Internal Funds –
Financial Statement and Supplementary Information 06/30/2011

Mr. Thompson moved to accept #10, second by Mr. Hinton. The motion carried unanimously.

11 Procedures

- A. ***Local Millage Levies for 2011-2012 - Initiate Referendum Process (R. Carroll)

Chairman Gander presented item #11 for the Board's pleasure.

Attorney Sanders stated that she had requested item #11 be placed on the agenda but it was the same issue she had raised in her report, because she was not sure where the Board was in the process. She stated that she believed what they had done at the last meeting was sufficient to send the referendum and she would bring the actual form to Mr. Gander.

12 Job Descriptions

- A. Special Programs Assistant/Personnel Specialist/Receptionist
- B. Fiscal Specialist, Student Information System
- C. Special Programs Assistant/Insurance Processing - District Office
- D. ***Director of Special Programs
 - 1. Advertise Director Position

Mr. Whaley moved to accept #12 A, B, C and allow advertising for D, second by Ms. Martin. The motion carried unanimously.

13 Substitutes

- *** A. November 2011 List

14 Leave Request

- A. *** Carla Bankston - Family Medical Leave

15 Positions

- A. Brenda Wilson, Director of Special Programs - Letter of Retirement
- B. ***Lois Shirley - Letter of Retirement

Ms. Martin moved to approve items #13, 14 & 15, second by Mr. Thompson.

The motion carried unanimously.

16 Supplements

- ***A. 2011-2012 Academic, Athletic and Extra Curricula (G. Oehlert) (See Attached Lists)

Mr. Thompson moved to approve #16, second by Mr. Whaley.

Mr. Thompson led discussions regarding ESE Supplements and Class Sponsor Supplements.

Through the discussion it was determined that the ESE Supplements are prorated in checks through the year and that Class Sponsor supplements were "on hold" by Mr. Carroll and the Finance Department, awaiting interpretation of the term "sponsor" as it relates to amount of supplement.

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Mr. Thompson asked about Terri Williams, Asst. Soccer coach and was told she had declined the position.

Mr. Oehlert reminded the Board there was some "catch up" that needed to be done at this time, that is, football season and volleyball season had passed and there had been no supplement issued.

Superintendent Marks reported that this was in the Finance Department and was being addressed.

Mr. Thompson asked, "So, they will be paid after we approve them tonight?" Superintendent Marks responded, "Yes." Mr. Thompson said, "Let's get them approved then."

The motion carried unanimously.

17 Monthly Bills (Mailed to Board)

- A. 10/06/11 - \$396,905.48
- B. 10/12/11 - \$401,051.65
- C. 10/18/11 - \$ 18,789.85

Mr. Whaley moved to approve item #17, second by Ms. Martin. The motion carried unanimously.

18 Monthly Financial Report

- A. ***Financial Report (R. Carroll) (Document to Follow)

Mr. Whaley moved to approve #18, second by Mr. Thompson. The motion carried unanimously.

19 Other

- A. High School Administration of Postsecondary Education Readiness Test (P.E.R.T) Pursuant to Section 1008.30, Florida Statutes, Requiring Common Placement Testing
- B. Take Stock in Children Financial Report (R. Carroll)
- C. Temporary Contract Labor/Day Labor for Special Projects
- D. Estimated "Class Size" Calculations for Grade PK-03, Grade 04-08, Grade 09-12

FYI
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FYI
FYI

There was no action on item #19.

20 Adjournment

Ms. Martin moved to adjourn, second by Mr. Thompson.

The motion carried unanimously and the meeting adjourned.


Jimmy Gander, Chairman


Nina Marks, Superintendent