

**FRANKLIN COUNTY SCHOOL  
DISTRICT**

**TITLE I PARENT INVOLVEMENT POLICY-PLAN**

## **PART I. General Expectations**

The Franklin County School District agrees to implement the following statutory requirements:

- The school district will have programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each will include a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate a district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children. This will include providing information and school reports required under section 1111 of the ESEA in an understandable format, alternative formats upon request, and, to the extent practicable, in language that parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of participating children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is utilized, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

**Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—**

**(A) That parents play an integral role in assisting their child is learning;**

**(B) That parents are encouraged to be actively involved in their child’s education at school;**

**(C) that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;**

**(D) The carrying out of other activities, such as those described in section 1118 of the ESEA.**

#### **PARENTAL INFORMATION AND RESOURCE CENTER (PIRC)**

**The LEA will inform parents and parental organizations of the purpose and existence of the parental Information and Resources Center (PIRC) in the State. Florida has two PIRCS: The Florida Partnership for Family Involvement in Education (<http://www.partnershipcenter.usf.edu>) and The Florida PIRC at Family Network on Disabilities of Florida (<http://fndfl.org>). Districts may use the following link to notify parents of the existence of the two Florida PIRCS: [http://www.floridapartnership.usf.edu/pdfs/NCLB\\_PIRC\\_Parent\\_Notify.pdf](http://www.floridapartnership.usf.edu/pdfs/NCLB_PIRC_Parent_Notify.pdf).**

#### **PART II. Description of How the LEA Will Implement Required District - Wide Parent Involvement Policy Components**

- 1. The Franklin County School District will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under section 1112 of the ESEA:**
  - The District Advisory Council will be informed of and have the opportunity to provide input into the development of the plan. Local and school newsletters and papers will also be used to inform parents of the programs available and activities funded through Title funds. School Improvement Teams are involved in the planning and implementation of the Title programs. The SIP includes representatives from all the stakeholders groups at the school.**

- Each school site and facility will provide parents with literature, check out materials, parent workshops, and/or web based resources, etc. In addition, each parent will be assisted by school staff in the development of Title I "Contracts" that will signed by the parent and teacher.

**2. The Franklin County School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:**

- Invite parents to various Parent Involvement District Advisory Council (DAC) meetings.
- Ensure all Title I principals place the Title I Plan on the School Advisory Committee agenda for parental review.
- Provide online and/or hard copy surveys of Title I Plan.
- Provide opportunities for personal meetings with parents (e.g., via Regional team meetings, focus groups, SAC district meetings).
- Create multiple surveys for parents (e.g., via telephone, written and on-line communications).
- Create multiple channels of communication for parents (e.g., via DVDs, television, radio, automated phone messages).
- Ensure that positions for school-based Title I liaisons are specifically defined.
- Ensure that each established parent consortium (parents from different programs and other community stakeholders) reviews Title I Parent Involvement Plans.
- Ensure district provides training on NCLB requirements as well as the process for distribution of Title I funds to schools.
- Host open house in community settings (e.g., in churches, community centers) to solicit representative input.
- Provide ongoing Title I information in all Title I school newsletters.

**3. The Franklin County School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:**

- Develop and disseminate a district-wide calendar of parent involvement activities.
- Provide Title I monthly planners for teacher-parent communication.
- Provide trainings, workshops, sample annual meeting flyers, agendas, Parents-Right-to-Know letters, etc.

- **Ensure parent involvement activities tracking form is submitted district each month (e.g., First Day of School activities, Report Card nights, FCAT Explorer nights, Grandparents' Night).**
- **Provide technical assistance to principals to ensure NCLB Section 1118 requirements for districts and schools are met.**
- **Require that each School Improvement Plan (SIP) have at least two parent involvement activities under each academic goal.**
- **Collaborate with school leadership to provide technical assistance on School Improvement Plan, parent involvement plan and school-parent school compacts.**
- **Recommend district training and professional development for principals and associated staff on interpretation and implementation of laws.**
- **Integrate parent involvement into in-service training for teachers.**
- **Provide opportunities for district staff to present parent involvement information at school faculty meetings.**
- **Incorporate parent involvement into new teacher district-level orientation.**
- **Fund opportunities for any speaker to provide parent involvement workshops and trainings for Title I.**

**4. The Franklin County School District will coordinate and integrate parental involvement strategies in Title I, Part A with parental involvement strategies under the following other programs: (Insert programs such as: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs), by:**

- Our district has two 21st Century programs. There is collaboration within these programs and our other school programs (Many of which have Title funding). In addition, local business leaders, city and county government, the local community college and other small partners assist us in meeting student needs. Franklin County School District collaborates with the following partners:**
- 1. Early Learning Coalition services 4 yr olds to prepare for kindergarten.**
  - 2. Voluntary Pre-K, state organization that provides free-to-parents 1/2 day Pre-K program for children age 4. Title I pays for the other 1/2 day so that these children may receive full services for entering Kindergarten prepared for success.**
  - 3. Home Instruction for Parents of Preschool Youngsters(HIPPY), a parent training program to involve parents in their child's school readiness and literacy development; parent as first teacher.**
  - 4. Franklin County Coalition, a collaboration of state organizations and service agencies, is a networking system for providing information about**

resources/social services that are available to all families and students of Franklin County. Services such as transportation to doctors' offices, free dental care to pregnant teenagers, etc, are networked through this organization.

**5. Collaboration with the Franklin County Health Department, health services & grant opportunities for abstinence programs;**

The primary benefit of the above collaborations is networking for resources that help students and families in the areas of health, social services, and extended educational activities. Most of the resources are free to the schools (ie: parent training) or are provided to the parents (through school referral) for minimal or no cost. The primary intended outcome is to keep students in school, with regular attendance. Research shows a direct correlation between regular attendance and academic learning gains.

Representatives of the school district meet with all collaborative partners on a monthly basis.

The Franklin County Sheriff's Department/DARE program for drug free programs.

Twin Oaks works with our difficult students in changing behavior.

**5. The Franklin County School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I schools:**

- Ensure parent involvement district advisory council annually reviews and revises the evaluation on a needed basis.
- Survey schools to get feedback and evaluate the district parent involvement program.
- Include parent involvement questions in climate surveys.
- Ensure Title I Parent Surveys are based on policy benchmarks.
- Include results on Title I parent questionnaires.
- Ensure forms are culturally sensitive to all backgrounds of parents.
- Conduct needs assessment at first annual meeting and follow-up with second meeting to report results.
- Establish meeting with each principal at the end of year and use audit checklist to evaluate parent involvement.

## **Capacity Building**

**A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:**

**The LEA operates two Title I, school wide programs throughout the district. Within these programs, resource teachers and paraprofessionals implement a variety of service models with an emphasis on the “in-class” model when providing Title I services to students. Title I resource teachers and paraprofessionals work collaboratively with teachers to provide supplemental, individual, or small group instruction by the in-class model. Through the in-class model, Title I teachers and paraprofessionals are able to provide immediate remediation to students who may be struggling with specific skills or grade level expectations as defined by the Sunshine State Standards. Title I teachers and paraprofessionals serve all students within the Title I school wide program and therefore provide supplemental services to all NCLB subgroups. Title I services provide all students the opportunity to attain proficiency on the Sunshine State Standards as measured by the FCAT. The in-class model provides the opportunity for students to receive immediate, individualized remediation and feedback from the classroom teacher and the remedial teacher in regards to their performance on the Sunshine State Standards. The classroom teacher provides direct instruction to the students while the Title I teacher provides supplemental instruction to students that demonstrate the need for additional support.**

**High quality, ongoing professional development will occur in all Title I schools throughout the school year. Collaboration between the district office and individual schools results in each school individualizing their staff development plans to ensure that their unique needs are met. Staff development needs are determined through a variety of methods, which include but are not limited to: teacher input, administrator input, formative assessments, and FCAT data. Title I schools that are in the improvement process are required to set-aside 10% of their school allocation in order to conduct high quality, ongoing professional development. Professional development activities will be aligned with each school’s School Improvement Plan.**

**By implementing the above activities, it is the expectation of the LEA that all students and NCLB subgroups will achieve proficiency and close the achievement gap by making adequate yearly progress on the Sunshine State Standards as measured by the FCAT. Student progress will be monitored through the use of formative assessments such as the DAR,**

**DIBELS, STAR, Gates MacGinitie Reading Test, Slosson Math Test, STAR Math, Think Link and the CIM Model and student grades. The summative assessment used to determine student progress will be the FCAT.**

**B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:**

- Each school site and facility will provide parents with literature, check out materials, parent workshops, and/or web based resources, etc. In addition, each parent will be assisted by school staff in the development of Title I "Contracts" that will signed by the parent and teacher.**
- Each Title I school provides Family-Reading Nights where parents and children read together and then complete the appropriate AR or RC reading assessment for the book.**

**C. The school district will educate the entire school staff on how to communicate and work with parents as equal partners and how to coordinate parent programs between parents and schools, by:**

- All training will be available to all teachers and staff. Each staff member is required to develop an Individual Staff Development Plan for his or her use during the year. School and district leadership use these plans to monitor individual staff member and evaluate if a plan needs to be modified during the year.**

**D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as operating parent resource centers, that encourage and support parents in participating in the education of their children, by:**

- Our district has both Even Start and Head Start Programs. There is collaboration within these programs and our other school programs (many of which have Title funding). At monthly principal meetings, the Title programs are reviewed and the implementation is monitored through these meetings. Principals and district staff use collaboration between the programs in meet the needs of the students and close the**

**achievement gap. In addition, local business groups, County Government and Law Enforcement provide a wide range of services to assist all of our schools and the students they serve. Local business support the education and extracurricular programs in the schools through donations and participation in events. Local government supports the schools through programs, special events, speakers and on site visits from students. Law enforcement provides resource officers, programs and events for students. These collaborative efforts will increase student academic achievement, and will provide for a positive learning environment.**

**E. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:**

- Outcome measures will be reported to school board members, administrators, faculty, community, and parents through annual reports published in the local paper and on the district website, quarterly newsletters, and quarterly meetings of the DAC. In addition, such information will be in the parent’s home language if at all feasible.**
- Student and program outcomes are reported to parents, staff, and community through local newspaper, SPARS, Annual District Report, principal meetings, PTO meetings, and quarterly District Advisory Council meetings. Publication is provided in the home language use possible.**

### **PART III. Discretionary LEA Title I Parent Involvement Policy Components**

The Franklin County School District will:

- **involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training,**
- **provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training,**
- **pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions,**
- **train parents to enhance the involvement of other parents,**
- **maximize parental involvement and participation in their children's education by arranging school meetings at a variety of times or conducting in-home conferences between teachers or other educators who work directly with participating children and parents who are unable to attend those conferences at school,**
- **adopt and implement model approaches to improving parental involvement,**
- **establish a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs,**
- **develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities, and**
- **provide other reasonable support for parental involvement activities under section 1118 as parents may request.**

**PART IV. Adoption**

**This LEA Title I Parent Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by minutes of District/School Advisory Council minutes.**

**This policy was adopted by the Franklin County School District on (Pending) and will be in effect for the period of 2007-2008. The school district will distribute this policy to all parents of participating Title I, Part A children on or before Pending.**

---

*(Signature of Authorized Official)*

---

*(Date)*

**2007-2008**  
**PARENT – STUDENT – TEACHER COMPACT**  
**Franklin County Schools /West/East**

The mission of the Franklin County Schools / West/East is to be the Finest School In Florida where everyone will Enter To Learn and will then be able to Go Forth In Excellence. We are striving each day for excellence in everything we do. Our vision for our school is one that:

1. motivates students and teachers
2. provides a safe environment physically and emotionally
3. connects learning to real life
4. has consistent expectations among students and staff
5. accentuates the positive
6. is filled with happy, friendly people (who are passionate about children, teaching, and learning)
7. helps children actively participate in their education and accept responsibility in the learning process
8. works closely with parents and the community

**HAND IN HAND WE CAN LEARN AND WORK TOGETHER  
TO BUILD A BETTER WORLD.**

As a Teacher, I, \_\_\_\_\_ will  
\*believe that each student can learn, \*show respect for each child and his/her family,  
\*come to class prepared to teach, \*provide an environment conducive to learning, \*help  
each child grow to his/her fullest potential, \*seek ways to involve parents in the school  
programs, \*provide meaningful and appropriate homework activities, \*enforce school and  
classroom rules fairly and consistently, \*maintain open lines of communication with  
student and his/her parents, \*demonstrate professional behavior and a positive attitude.

As a Student, I, \_\_\_\_\_ will  
\*always try to do m best in my work and in my behavior, \*work cooperatively with my  
classmates, \*show respect for myself, my school, and other people, \*obey the school and  
bus rules, \*take pride in my school, \*come to school prepared with my homework and my  
supplies, \*believe that I can learn and will learn.

As a Parent/Guardian, I, \_\_\_\_\_ will  
\*see that my child attends school regularly and on time, \*provide a home environment that  
encourages my child to learn, \*insist that all homework assignments are completed,  
\*communicate regularly with my child’s teachers, \*support the school in developing  
positive behaviors, \*talk with my child about his/her school activities every day,  
\*encourage my child to read at home and to monitor his/her TV viewing, \*volunteer time  
at my child’s school, \*show respect and support for my child, the teacher, and the school.

Hand in hand we will work together to carry out the agreement of this compact.