

**FRANKLIN COUNTY SCHOOL BOARD  
REGULAR MEETING  
WILLIE SPEED BOARD ROOM**

**AUGUST 28, 2017**

**6:00 P.M.**

**MINUTES**

**BOARD MEMBERS PRESENT:** Stacy Kirvin-Chair, Teresa Ann Martin-Vice Chair, Pam Marshall, George Thompson and Carl Whaley

**OTHERS PRESENT:** Traci Moses, Superintendent, Barbara Sanders-Board Attorney and Jessica Gay-Administrative Assistant

**I. CALL TO ORDER/ADOPTION OF AGENDA – Chair Kirvin called the meeting to order at 6:00 p.m.**

**Items added to the agenda as follows:**

**VIII. B**

**VII. C**

**XII. N, P, Q, R, S, & T**

**XIV. I & J**

**Item removed from agenda as follows:**

**XIV. J**

***Motion by Whaley, seconded by Marshall to accept agenda with changes; Motion carried 5-0.***

**II. INVOCATION AND PLEDGE OF ALLEGIANCE- Stacy Kirvin**

**COMMENTS/DISCUSSION ITEMS**

**III. TRACI MOSES-SUPERINTENDENT**

Superintendent Moses asked Mr. Nick O’Grady to speak to the Board in regards to the Adult Education Program. Mr. O’Grady gave a brief report on the efforts being made to increase the awareness and involvement in the program. Mr. O’Grady invited everyone to attend open house in September.

**BOARD MEMBERS**

Mr. Whaley invited everyone to attend the JV and Varsity football games.

Mrs. Marshall commented on how good things look at the school.

Ms. Martin asked Mrs. Peddie questions in regards to the volunteer program and how volunteers are assigned. Ms. Martin asked Mrs. Peddie questions in regards to the hiring of retired employees and how positions are advertised.

Mr. Kirvin commented that the numerous referrals were a good indication of expectations changing and movement in the right direction.

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**IV. BARBARA SANDERS-BOARD ATTORNEY**

Mrs. Sanders had nothing to share with the Board.

**V. PUBLIC/VISITOR COMMENTS**

*The Franklin County School Board welcomes you to this meeting. This is time set aside for the Citizens of Franklin County to address the School Board. Your participation is welcomed and appreciated.*

**BOARD ACTION ITEMS**

**VI. CONSENT ITEMS**

- A. Bills 7/26/2017 \$155,963.79
- B. Bills 8/10/2017 \$494,978.72
- C. Minutes 7/24/2017 FCSB Special Meeting
- D. Minutes 7/24/2017 FCSB Workshop
- E. Minutes 7/27/2017 FCSB Regular Meeting
- F. Minutes 7/31/2017 FCSB Special Meeting Tentative Budget Hearing
- G. Minutes 7/31/2017 FCSB Special Meeting
- H. Minutes 8/3/2017 FCSB Special Meeting
- I. Minutes 8/10/2017 FCSB Special Meeting

***Motion by Whaley, seconded by Martin to approve items VII A-I; Motion carried 5-0.***

**VII. TRACI MOSES-SUPERINTENDENT**

- A. Value Adjustment Board Business Owner Nomination

***Motion by Martin, seconded by Marshall to nominate Mark Willis of Ace Hardware; Motion carried 5-0.***

- B. Facilities Use Request to Waive Fee - FCA

***Motion by Whaley, seconded by Martin to approve; Motion carried 5-0.***

- C. Facilities Use Request to Waive Fee – FSF Pageant

***Motion by Martin, seconded by Thompson to approve; Motion carried 5-0.***

**VIII. BARBARA SANDERS-BOARD ATTORNEY**

- A. FCSO SRD Agreement

***Motion by Marshall, seconded by Martin to approve agreement with one change re: comp time; Motion carried 5-0.***

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B. City of Carrabelle Agreement

**Attorney Sanders advised she will email Mr. Hartman to request written approval for work to begin on bus barn while awaiting final draft of agreement.**

C. Litigation Announcement

1. Yellow Folder

***Formal announcement for closed attorney-client meeting to discuss options for potential litigations to be recorded by an official court reporter.***

2. Head Start

***Motion by Thompson, seconded by Whaley to approve proceeding with litigation; Motion carried 5-0.***

**IX. SCHOOL REPORT**

A. Jill Rudd – Monthly Report (Non-Action)

**Mrs. Rudd gave a detailed report for August in regards to the goals, concerns and success of the school. Mrs. Rudd's top 3 goals for the school are to: Improve average daily attendance, reduce discipline referrals and increase student growth.**

B. FCS Athletic Handbook

***Motion by Thompson, seconded by Whaley to approve; Motion carried 5-0.***

C. Sports Playoff Dates –Potential Travel Dates

***Motion by Thompson, seconded by Whaley to approve; Motion carried 5-0.***

**X. TERRY HILTON-FOOD SERVICE DIRECTOR**

A. August Director's Report (Non-Action)

***Mrs. Hilton was unable to attend. Superintendent Moses announced the Fresh Fruit and Vegetable Kickoff on September 28<sup>th</sup> and invited the Board to attend.***

**XI. KAREN PEDDIE-HUMAN RESOURCES DIRECTOR**

A. August Director's Report (Non-Action)

**Mrs. Peddie gave a brief report on the human resources department for the month of August. Mrs. Peddie noted they had conducted multiple interviews, recruitments, created a FAMU career guide add, 23 finger printings and all staff received new badges.**

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- B. Certification Reimbursement: Clark
- C. 2016-17 NHS Supplement: J. Duhart
- D. 2016-17 BETA Supplement: K. Gavigan
- E. Critical Shortage Supplement: T. Bowen
- F. Extended Leave: C. Millender
- G. Assistant Auto Mechanic/Bus Inspector (new position)
- H. Assistant Auto Mechanic/Bus Inspector Job Description
- I. Assistant Auto Mechanic/Bus Inspector Salary Schedule
- J. Dean RTH: C. Syverson
- K. RTH: Nest Employees

***Motion by Whaley, seconded by Martin to approve items XII A-K; Motion carried 5-0.***

- L. Custodial Resignation: J. Jones

***Motion by Thompson, seconded by Marshall to approve; Ms. Martin opposed, Motion carried 4-1.***

- M. MOA Teaching Experience Credit
- N. 8-21-17 Sublist \*\*\*REVISED\*\*\*
- O. RTH: Coordinator of Curriculum and Instruction
- P. RTH: Tammy Davis
- Q. Bus Monitor Supplement
- R. Athletic Supplements
- S. Sponsors
- T. Out of Field Teachers

***Motion by Thompson, seconded by Whaley to approve items XII M-T; Motion carried 5-0.***

**XII. BUD STRANGE-COORDINATOR OF FACILITIES, MAINTENANCE & TRANSPORTATION**

- A. Monthly Report (Non-Action)

**Mr. Strange gave a brief report of the different things his department has been working on throughout the month.**

**XIII. SUE SUMMERS-SPECIAL PROGRAMS DIRECTOR**

- A. August Director's Report (Non-Action)
- B. District Self-Assessments 2015-16 Report (Non-Action)
- C. Transportation of Students with Disabilities

***Motion by Marshall, seconded by Whaley to approve; Motion carried 5-0.***

- D. K12 Agreement

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***Motion by Thompson, seconded by Marshall to approve; Motion carried 5-0.***

- E. Head Lice Policy
- F. PO Request Hatch Early Learning
- G. Code of Conduct Addendum
- H. 2017-18 Franklin Learning Center Handbook
- I. School Health Services MOA

***Motion by Thompson, seconded by Marshall to approve items XIV. E-I; Motion carried 5-0.***

- J. PO over \$10,000.00 - wheelchair accessible van  
***Item Removed from agenda.***

**XIV. SHANNON VENABLE-FINANCIAL SERVICES DIRECTOR**

- A. July Superintendent's Monthly Report

***Motion by Thompson, seconded by Martin to approve; Motion carried 5-0.***

- B. ABC School 2016 Annual Audit

***Motion by Martin, seconded by Whaley to approve; Motion carried 5-0.***

**XV. ADJOURNMENT**

***Motion by Marshall, seconded by Martin to approve; Motion carried 5-0.***

***Chair Kirvin adjourned the meeting at 7:26 p.m.***